The Northeast Bat Working Group (NEBWG) is happy to continue the tradition of bringing together scientists, conservationists, educators, and enthusiasts to support and inform each other's work on behalf of bats. The annual meeting is a terrific opportunity to share research findings, interact with fellow professionals, and inspire new approaches for studying and conserving bats. We hope you'll attend!

NEBWG is soliciting abstracts for presentations and posters for this meeting. We welcome abstracts on a variety of topics relating to the status, biology, ecology, behavior, study methods, or conservation of bats and their habitats. **Abstracts are due by December 14, 2018.** Instructions for submitting abstracts to our Abstracts Coordinator (Katherine Ineson) are below.

Note, on Thursday afternoon, we plan to host a special session on bat mitigation tools (e.g., in-lieu fee programs, conservation banks, etc.).

**We look forward to seeing you in Pennsylvania!**

**Meeting Chairman:**
Jeff Gruver
Rocky Mtn. Bat Conservancy
307-286-5028
brewbat@gmail.com

**Abstracts Coordinator:**
Katherine Ineson
University of New Hampshire
kg1036@wildcats.unh.edu

**Meeting Hosts:**
Pam Shellenberger  pamela.shellenberger@fws.gov
Melinda Turner  melinda.turner@fws.gov
U.S. Fish and Wildlife Service
Pennsylvania Field Office
814-234-4090
Meeting Times: The 2019 NEBWG meeting will be held from 1:00 pm on Wednesday, January 16, to noon on Friday, January 18. The meeting will consist of presentations and poster sessions, panels, exhibitors and sponsors, time for unstructured networking and idea sharing, and a group social.

Registration: The registration cost is $75.00 ($90.00 after December 14th at 5:00 pm EST or on-site). Student registration is $60. REGISTER ONLINE HERE to pay by credit card. Registration includes participation in all meetings, breakfast on Thursday and Friday morning, refreshments at breaks and social, and a group luncheon on Thursday. On-site registration will be from 11:00am – 4:00pm Wednesday and 8:00am – 12:00pm Thursday.

- Government employees: This credit card transaction may be viewed as a “retail purchase” and therefore blocked, so contact your billing team to clear the transaction before attempting to register. The final charge will appear as NEBWG 2019 while the pending charge may appear as "Eventbrite Com Charge" or "Eventbrite.com."

- Sponsors: Sponsors are entitled to free registration(s) as well as exhibitor space and recognition in the program, depending on the level of support. Please contact Melinda Turner at melinda_turner@fws.gov to learn more about becoming a sponsor. Sponsors may submit their payment before December 14 by check to NEBWG (P.O. Box 13, Schoharie, New York 12157) or may register with a credit card through the online registration page (for an extra fee). Please send your employee names to Shannon Pederson at shannonp@umd.edu with “NEBWG Sponsorship” in the subject line.

- Problem registering? Please contact Shannon Pederson at shannonp@umd.edu and include “NEBWG Registration” in the subject line.

Meeting Location: The meeting and Thursday evening social will be held at the Days Inn by Wyndham Penn State located at 240 South Pugh Street, State College, 16801.

Lodging: Room rates at the Days Inn are $84/night plus tax. Reserve your room by December 18th by calling 814-238-8454 and use the Group Code CGNEBW. If you are a Federal or State employee and are tax exempt, you are responsible for bringing the applicable tax exemption forms.

Food: All attendees will be provided breakfast on Thursday and Friday mornings, lunch on Thursday, and refreshments at breaks and the social. Many dining options can be found close to the hotel in and around downtown State College. A list of local restaurants will be available at the meeting.

Cancellation Policy: Cancellations requested before December 17 through the online registration page will receive a full refund. Cancellations requested between December 17 and December 31 through Shannon Pederson at shannonp@umd.edu will receive a 50% refund. Cancellations requested after December 31 will not be refunded.

TENTATIVE AGENDA:

TUESDAY, JANUARY 15, 2019
2:00 pm – 5:00 pm: Sponsor/exhibitor Set-Up
5:30 pm – 8:30 pm: Optional Meet-Up Champs Downtown (139 South Allen Street, State College, 16801); happy hour food and drink menu available (paid for on your own).

WEDNESDAY, JANUARY 16, 2019
8:00 am – 12:00 pm: Sponsor/exhibitor Set-Up
11:00 am – 4:00 pm: Registration
12:00 pm – 5:00 pm: Sponsor/exhibitor Area Open
1:00 pm – 1:15 pm: Welcome and Announcements

General Session: State Updates
1:15 pm – start
2:30pm – 3:00pm: Break
General Session: State Updates
3:00pm – start
4:30pm – wrap-up
5:00pm – 7:00pm: State/Federal Private Break-out Session (Hyatt Place State College, 219 West Beaver Ave, 16801); dinner buffet and drinks will be available (paid for on your own).

Dinner on your own; local dining options available at the registration table

THURSDAY, JANUARY 17, 2019
7:00am – 9:00am: Breakfast
7:00am – 12:00pm: Poster Session Set-up
8:00am – 12:00pm: Registration
8:00am – 7:00pm: Sponsor/exhibitor Area Open
8:15am – 8:30am: Welcome and Announcements
General Session:
8:30am – start
10:15am – 10:45am: Break
General Session:
10:45am – start
12:00 – 2:00 pm: Lunch Buffet/Poster Session
Special Session on Bat Mitigation Tools:
2:00pm – start
3:15pm – 3:30pm: Break
Special Session on Bat Mitigation Tools (continued):
3:30pm – start
4:30pm – wrap-up
5:00pm – 7:00pm: Social/Bat Trivia

Dinner on your own; local dining options available at the registration table

FRIDAY, JANUARY 18, 2019
7:00am – 9:00am: Breakfast
8:00am – 12:00pm: Sponsor/exhibitor Area Open
8:15am – 8:30am: Welcome and Announcements
General Session:
8:30am – start
10:00am – 10:30am: Break
General Session:
10:30am – start
11:45pm – 12:00pm: wrap-up
INSTRUCTIONS FOR PREPARING AND SUBMITTING ABSTRACTS

Abstracts Coordinator: Katherine Ineson, University of New Hampshire

Abstract submittal deadline is December 14, 2018. Presentations and posters will be selected and the authors notified by January 1, 2019.

Abstracts should be < 300 words and include the name, organization, and address of authors, title, study justification, objectives, brief methods, summarized results, and discussion of results. Please underline the name of the author that will be presenting the paper. Please indicate if the abstract is for an oral or poster presentation, and if you will be supplying your own easel for a poster presentation.

Submit abstracts electronically in Microsoft Word format to:

Katherine Ineson at kg1036@wildcats.unh.edu; include “NEBWG Abstract_Last Name” in the subject line.

All oral presentations must be on Microsoft PowerPoint or Apple Keynote or Adobe PDF.

If you are using PowerPoint, please be sure all photos, graphics, and videos are included in one folder with your presentation. Early submission of presentations via e-mail is strongly encouraged. Presentations brought to the meeting must be on CD-ROM or a flash drive.

A total of 10-15 minutes will be allotted for oral presentations, including time for answering questions. Your time allotment will be specified when we notify you. We may be able to accommodate longer presentations, so please write and inquire if you need more time.

Please follow the format guidelines below when preparing your abstract:

• Title should be in all capital letters, bold, and centered at the top of the page
• Include names and current addresses of authors after the title
• Italicize addresses of authors
• Underline the name of the presenter
• Indicate student presenters with an asterisk (*)
• Use 12-point Times New Roman font
• Use 1-inch margins on all sides
• Left Justify only

Example:

ALLEGHENY WOODRAT (NEOTOMA MAGISTER) HABITAT CHARACTERISTICS IN VIRGINIA

Michael T. Mengak, Steven B. Castleberry, and W. Mark Ford. D. B. Warnell School of Forest Resources, University of Georgia, Athens, GA 30602 (MTM, SBC); USDA Forest Service, Northeastern Research Station, Parsons, WV 26287 (WMF)

(Oral Presentation)
SUGGESTED GUIDELINES FOR PREPARING POSTERS

A. Should be no larger than 48 x 48 inches.
B. Should be readable from a distance of 2 meters.
C. Title should be capitalized with lettering at least 2 cm high (72 pt.).
D. Authors and institutional affiliations should be in upper- and lower-case lettering at least 11 mm high (42 pt.).
E. Text lettering should be at least 5 mm high (18 pt.) with a line thickness of at least 1 mm.
F. Information should be well organized and concisely presented. Most posters include the following sections: Abstract, Introduction, Materials and Methods, Results and Discussion, Conclusions, Literature Cited.
G. Keep written text to a minimum. “Bullets” and short phrases are effective. Use no more than six illustrations (large graphs, flow charts, diagrams, and photographs). Keep captions and legends short and informative.
H. No tape is allowed on the hotel walls, so you must mount your poster on a sturdy backing and display it on an easel. When submitting an abstract, let us know whether you will/will not supply your own easel and/or sturdy backing. We have a limited number of easels that can be reserved.
I. The poster session will be held over lunch on Thursday between 12:00-2:00pm. You will be able to set up your poster as early as 7:00am Thursday morning. Your poster must be removed by 1:00pm on Friday.